

EFFECTIVE PRESENTATION



Introduction:

In many fields, the ability to communicate orally is just as important as the ability to write well. As managers, you will be asked to give presentations on behalf of your employer or as part of a team. Unfortunately, many people fear public speaking and try their best to avoid it as much as possible causing them to lose out on key opportunities to:

- Deliver information about their programs and services
- Influence and persuade stakeholders, government leaders, etc.
- Educate the public on specific health issues
- Enlist support for financial and managerial needs.

This highly participative workshop is designed to help participants learn basic techniques for improving their one-on-one and group presentations in a comfortable setting and with content that is easy to learn.

At the end of this session, participants will know how to apply various techniques in public speaking. When speakers use these skills, they can speak confidently and in a way that makes a favorable impression on the listener(s).

About this Course:

The goal of this course is to enable participants to prepare and deliver more effective presentations.

Learning Objectives:

When participants complete this course they will be able to:

Develop and organize presentation content

Prepare and deliver a more effective presentation

Use visual aids and supportive materials effectively

Schedule:

Introduction to Effective presentation skill

Presentation Content

Presentation Preparation

Managing Anxiety

Conclusion

Target Audience:

This course is designed for supervisors and managers in public health services, typically the district and provincial level, who are responsible for giving presentations to a variety of audiences.

Program Methodology:

Interactive Sessions Introspective Exercises Experiential Exercises Learning Games

Program duration:

4 - 8 hours per day

